

04 July 2024



Core Project Group Pty Ltd

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NSW Builders Lic. No 248583C

ATTN: NSW Department of Planning and Environment

RE: Newcastle Grammar School Park Campus – SSD 13895306: Independent Environmental Audit #1 – Amended for RFI 68492218_2

In Response to Newcastle Grammar School Park Campus – SSD 13895306: Independent Environmental Audit #1 – Amended for RFI 68492218_2, dated 03/06/2024, Core Project Group Pty Ltd formally acknowledge those recommendations detailed in Appendix E *Non-Compliance and Opportunity for Improvement Register*. These recommendations are detailed below:

- **NCR #1**
 - Prepare an audit plan to control all aspects of the audit including but not limited to notifications required, RFI submissions, reporting and responses and extensions of time where required.
- **OBS #1**
 - Lodge all correspondence related to the SSD approval through the Planning Portal. This is to ensure that it is clear that all matters of each condition have related and clearly retrievable records.

As a result of the Independent Environmental Audit #1, Core Project Group has reviewed the recommendations and implemented measures to ensure ongoing compliance. This includes the creation of an audit plan for each audit and appropriate review tools to ensure all correspondence with DPHI is through the Planning Portal.

Should you require any further information, please contact me using any of the underpinned contact details.

Joshua Smith

A handwritten signature in black ink that reads 'J. Smith'.

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Appendix 1: SSD – 13895306 NGS Park Campus NCR OPP Register



SSD-13895306 NGS Park Campus NCR OPP Register

Audit Reference	NCR or Opportunity #	Condition Number ID	Compliance Requirement	Date raised	Independent Audit Finding	Independent Audit Recommendation	Proponent's Proposed Actions/ Actions taken	Proposed Action due date
IEA#1	NCR#1	F37, F41	Independent Audits of the development must be conducted and carried out in accordance with the Independent Audit Post Approval Requirements (2020). Independent Audit Reports and the Applicant's response to audit findings must be submitted to the Planning Secretary within 2 months of undertaking the independent audit site inspection as outlined in the Independent Audit Post Approval Requirements (2020), unless otherwise agreed by the Planning Secretary.	23/2/2024	IEA #1 audit report not submitted within timeframe and no extension of time requested. As a result the audit has not been undertaken as required by the IAPAR 2020 guidelines.	Prepare an audit plan to control all aspects of the audit including but not limited to notifications required, RFI submissions, reporting and responses and extensions of time where required.	Prepare an audit plan for each audit.	1/3/2024
IEA#1	OBS#1	E1	The Applicant must notify the Planning Secretary in writing of the dates of the intended commencement of construction and operation at least 48 hours before those dates.	23/2/2024	Not all correspondence with DPHI has occurred through the Planning Portal making tracing of compliance difficult.	Lodge all correspondence related to the SSD approval through the Planning Portal. This is to ensure that it is clear that all matters of each condition have related and clearly retrievable records.	Lodge all correspondence with DPHI through the Planning Portal	27/2/2024