



NEWCASTLE  
GRAMMAR  
SCHOOL

# Student Code of Conduct

Policy Number (PN): 8.2 (a)

Reviewed: November 2024



## Current NGS Policies & Procedures

### 8.2 (a) Student Code of Conduct

**Reviewed:** June 2023

November 2024 – formatting, update to ‘Purpose and Scope’ to include reference to related guidelines, inclusion of Secondary and Primary expectations regarding RISE Values, and update to wording of ‘Students’ Responsibilities’

**Due for review:** November 2025

#### 1. Introduction

Newcastle Grammar School (NGS) has policies and procedures that provide for student wellbeing and ensure an environment where risk of harm is minimised, continuity of learning is prioritised, and students feel safe.

#### 1.1 Purpose and Scope

NGS aims to create a learning environment where students are treated with respect and fairness by teachers, other staff and peers and where all members of the school community feel valued. NGS has implemented (including but not limited to):

- Staff, Parent and Student Codes of Conduct;
- Student Behaviour Management Plans;

- Bullying Intervention and Prevention Policy;
- Attendance Policy;

and guidelines relating to:

- School Uniform;
- Homework and Lesson Preparation;
- Playground and Supervision;
- Mobile Phone;
- ICT Acceptable Use and Digital Citizenship to promote a supportive environment.

All students and members of staff are bound by our RISE Values and are expected to interact with each other abiding by these values and conduct themselves responsibly every day following the relevant school policies, procedures and guidelines.

## **Respect**

We acknowledge that a shared humanity underpins respect for all and believe that our interactions must operate from a basis of mutual respect. (Secondary Students)

Speaking and acting with kindness; acting safely and responsibly; cooperating with staff and peers; including and sharing; respecting school and others' equipment; being in the right place at the right time; being a good listener; wearing uniform with pride; caring for the environment. (Primary Students)

## **Integrity**

We value honesty to ourselves and others, while being guided by our informed moral compass. We will demonstrate trustworthiness and responsibility in our interactions with others. (Secondary Students)

Playing fairly; being honest with self and others; accepting responsibility for own actions; seeking to learn from mistakes. (Primary Students)

## **Service**

We are prepared to lead and act to enrich the lives of others and understand that this in turn, enriches our lives. (Secondary Students)

Contributing positively to the School and wider community; representing the School with pride and humility; being considerate of the needs and learning of others; keeping areas safe and tidy. (Primary Students)

## **Excellence**

We work together collaboratively in an environment where the pursuit of excellence is encouraged, fostered and valued. Every day we strive to bring the best version of ourselves to all we do. We understand that authentic wellbeing promotes excellence and is dependent on both feeling good about ourselves and doing good for others. (Secondary Students)

Striving for personal best and allowing others to do the same; acknowledging the strengths, efforts and achievements of self and others; being organised and focused for learning; being the best that you can be. (Primary Students)

This Code of Conduct applies to all students of the School.

## **2. Policy**

NGS is committed to developing students' sense of self-worth and fostering personal development. Our Student Code of Conduct outlines appropriate student behaviours which contribute to the functioning of our School as a safe and supportive learning environment for every student. At NGS we believe in adopting proactive strategies for defining, teaching, encouraging and supporting appropriate student behaviours in order to enhance learning and wellbeing.

It is the responsibility of all students to adhere to the expectations of the School. Inappropriate behaviour will be met with appropriate consequences. Interactions and behaviours are expected to be in line with our values: Respect; Integrity; Service; and Excellence.

It is our expectation that all members of the school community:

- demonstrate the School's values of Respect, Integrity, Service and Excellence;
- act safely;
- treat ourselves and others with dignity and respect;
- act with empathy, honesty and fairness;
- strive to bring the best version of ourselves to school each day;
- value and respect the physical, social, emotional and intellectual environment in which we have been given the opportunity to flourish;
- take responsibility for learning and behaviour choice.

NGS does not tolerate any form of bullying behaviour including online (or cyber) bullying.

### 3. Roles and Responsibilities

#### 3.1 Head of School

The Head of School will ensure NGS implements and regularly reviews Codes of Conduct, which includes all steps to build a safe and supportive learning and teaching environment that prioritise continuity of learning.

#### 3.2 NGS Staff

Will take reasonable care for the safety and wellbeing of students at school or when involved in a school activity. NGS staff will implement classroom behaviour management and preventative strategies which promote respectful relationships. NGS staff will notify Executive staff and maintain a confidential record of an alleged bullying matter that is brought to their attention.

NGS staff will always model our RISE Values and non-bullying behaviour including tolerance and acceptance

#### 3.3 NGS Students

At NGS, all students and members of staff are bound by our RISE Values Statement and are encouraged to interact with each other abiding by these values and conduct themselves responsibly on a daily basis. All students must abide by this *Student Code of Conduct* and adhere to the following rights and responsibilities:

**Students' Rights:** All students should expect the right to be happy and to be treated with fairness, empathy and respect; this means being able to move about the School or online feeling accepted and respected by all members of the community.

**Students' Responsibilities:** 'I have a responsibility to see that I do not laugh at, hit, push, threaten, exclude or in any way denigrate or disrespect other people in our School. I also have the responsibility to do all that I can to ensure all members of our School community are safe and treated with fairness, empathy and respect. I understand that I have a responsibility to report anything that I believe does not meet the standards and rights of each student at this School.'

### 3.4 **Parents/Guardians**

Parents/ guardians are expected to support the values of NGS and abide by the *Parental Code of Conduct*. If parents/ guardians become concerned with aspects of the School's Behaviour Management Plan, Student Code of Conduct, or other policies, procedures or guidelines, they are encouraged to contact the appropriate member of staff – usually in the first instance the student's classroom teacher (K-6) or Head of Wellbeing K-6 or Head of House (7-12), or Deputy Head of School. Parents/ guardians are encouraged to refer to the *Complaints and Grievance Resolution Policy and Procedures – School Community* in the event they are dissatisfied with an educational and/or operational matter relating to services provided by the School.

#### **4. Related Policies**

- Parent Code of Conduct
- Bullying Prevention and Intervention Policy
- Behaviour Management (Discipline) Policy
- Complaints and Grievance Resolution Policy and Procedures - School Community
- Child Safe Policy
- Enrolment Policy